

Hiring Manager Quick Response

Incorporate your managers into the hiring process with the myStaffingPro® Hiring Manager Quick Response module. The module enables managers to submit applicant feedback without ever logging into myStaffingPro.

Features

Requestor Experience

- ▼ **Build the Request** – Define the hiring manager response request by selecting the: hiring manager(s), due date, and attachment(s). If desired, the requestor can include a message to the hiring manager(s), and enable the hiring manager to define interview appointment slots.
- ▼ **Review Response Comments** – Select the Quick Response icon to gain one-click access to the hiring manager(s) comments.
- ▼ **Administer the Request** - The requestor can: add or remove hiring managers from the request, resend the request, modify due dates, override an overdue hiring manager, and receive continuous email updates on the status of the request.

Hiring Manager Experience

- ▼ **Receive Response Request** – Obtain the response notification through a user friendly email or text message. The notification will include a link to the Hiring Manager Response Portal.
- ▼ **Hiring Manager Portal** – Review the applicant's information and if desired update their status, insert a comment, and define interview appointment slots.
- ▼ **Interview Confirmation** – Receive a notification with the final appointment time, and if desired add the appointment to Outlook.

Please contact your Sales Representative for additional functionality and pricing information.

HM Quick Response

Hiring Manager Quick Response Request Form

Name	Requestion	Location	Status	BESP QuickPlay
1. [Icon] [Name]	Administrative - Desktop	High Society	AP - Incomplete	[Icons]
2. [Icon] [Name]	Executive Secretary	Windy City	HS - Forwarded for Review	[Icons]
3. [Icon] [Name]	View Responder	High Society	AP - Qualified	[Icons]
4. [Icon] [Name]	Vice President	High Society	AP - Incomplete	[Icons]
5. [Icon] [Name]	Vice President	High Society	AP - Qualified	[Icons]

Build a List of Applicants Search Results

Hiring Manager Portal