

WOTC Integration

Maximize your Work Opportunity Tax Credits with the myStaffingPro® MAXIMUS Tax Credit integration.

Features

- **Improve your Completion Rate** – Automate your WOTC process to improve your completion rate and increase your qualifying credit.
- **Maximize your WOTC** - Access credits ranging from one-time WOTC credits of up to \$2,400 to two-year credits of up to \$9,000 per qualified applicant.
- **Screen for Qualified Applicants** – Prompt the applicant to complete the standardized process during the online application. Collect data to screen for:
 - State Hiring Tax Credits
 - Location Benefits
 - Enterprise and Empowerment Zones
 - Renewal Community Credits
- **Print a Populated 8850 Form** – Hire an applicant in myStaffingPro, and if qualified, a populated 8850 form will be available for download.
- **Stress Free Processing** – Enjoy a stress-free submittal process by printing the form and sending it to MAXIMUS for processing.
- **Store the 8850** – Maintain a completed 8850 form in myStaffingPro for future reference.

Please contact your Sales Representative for additional functionality and pricing information.

WOTC Integration

Submit New Hire for WOTC Processing

Name: Test WOTC Email: info@mystaffingpro.com
 SSN: 999 88 8887 Home Phone: (419) 224 2462

This assignment info was updated.

This status you've selected allows you to submit a New Hire for WOTC processing.

Your Options:
 Option 1 - Assign WOTC Processing
 If your employer will launch and you will be transferred to the WOTC vendor's website where you will enter the required information to initiate WOTC processing on the new hire.

Option 2 - Cancel & Rehire
 No WOTC processing will be initiated. The new hire's status will remain at Existing Hire and you will be redirected to the Requisitions tab.

Date of Birth:
 Enter the Date of Birth in the format mm/dd/yyyy

Initiate WOTC Processing Cancel & Return

Initiate Processing

Form 8850 Pre-Screening Notice and Certification Request for the Work Opportunity Credit

Job applicant: Fill in the lines below and check any boxes that apply. Complete only this side.

Your name: Test WOTC Social security number: 999 88 8887

Street address where you live: 123 N Main Street

City or town, state, and ZIP code: Lima OH 45861

Country: Telephone number:

If you are under age 40, enter your date of birth (month, day, year)

1 Check here if you are completing this form between August 28, 2005, and you lived in the area impacted by Hurricane Katrina on August 28, 2005. If so, please enter the address, including county or parish and state where you lived at that time.

2 Check here if you received a conditional certification from the state workforce agency (SWA) or a participating local agency at the work opportunity credit.

3 Check here if any of the following statements apply to you:

- a I am a member of a family that has received assistance from Temporary Assistance for Needy Families (TANF) for any 6 months during the past 18 months.
- b I am a veteran and a member of a family that received Supplemental Nutrition Assistance Program (SNAP) benefits (food stamps) for at least a 6-month period during the past 18 months.
- c I was referred here by a rehabilitation agency approved by the state, an employment network under the Ticket to Work program, or the Department of Veterans Affairs.
- d I am at least age 18 but not age 49 or older and I am a member of a family that:
 - 1 Received SNAP benefits (food stamps) for the past 6 months, or
 - 2 Received SNAP benefits (food stamps) for at least 3 of the past 6 months, but is no longer eligible to receive them.
- e During the past year, I was convicted of a felony or released from prison for a felony.
- f I received supplemental security income (SSI) benefits for any month ending during the past 60 days.
- g I am a veteran and I was discharged or released from active duty in the U.S. Armed Forces during the past 5 years and, for at least 6 months during the past year, I received unemployment compensation.
- h I am at least age 18 but not age 25 or older, and:
 - 1 During the past 6 months, I have not obtained a secondary, technical, or postsecondary school for more than an average of 10 hours per week, not counting periods during which the school was closed for scheduled vacations, and
 - 2 During the past 6 months, if I was employed, during each consecutive 3-month period within the past 6 months, I earned less than I would have earned if I had worked for the applicable minimum wage 30 hours every week during the 3-month period, and
 - 3 I do not have a certificate of graduation from a secondary school or a General Education Development (GED) certificate or I have a certificate that was awarded at least 6 months ago and I have not held a job (other than seasonal or been subjected to a technical or postsecondary school action) that received the certificate.

4 Check here if you are a veteran entitled to compensation for a service-connected disability and, during the past year, you were:

- a Discharged or released from active duty in the U.S. Armed Forces, or
- b Unemployed for a period or periods totaling at least 6 months.

5 Check here if you are a member of a family that:

- a Received TANF payments for at least the past 18 months, or
- b Received TANF payments for any 18 months beginning after August 6, 1997, and the widest 18-month period beginning after August 6, 1997, ended during the past 2 years, or
- c Disposed (being eligible for TANF payments during the past 2 years because federal or state law limited the maximum time those payments could be made).

Signature—All Applicants Must Sign

Job applicant's signature: Date: 2/10/2010

For Privacy Act and Paperwork Reduction Act Notice, see page 2. Use only 8850 (rev. 5-2009)

Print the Populated 8850 form